

Te Rapa Primary School



Newsletter

Friday 24th April 2020

School Student Roll : 541

Dear Parents / Carers

As you know schools will open on Wednesday 29th April (next week) ONLY for students who need to attend school because their parents / carers are essential service workers or they are personnel required to return to work under Alert Level 3 criteria.

PLEASE NOTE

All other students are to continue working from home.

Students who have to be at school during Alert Level 3, will follow the same **distance learning programme** working at school, as those students who are working from home. Under Alert Level 3 our school will **not be operating regular classes**.

Students who have to be at school during Alert Level 3 will NOT be interacting with each other as normal either. Social distancing will be adhered to, and our school will do our best to adhere to the Ministry of Health guidelines.

*We ask you to remember that the **Prime Minister has asked all parents / carers to keep your children at home** if it is at all possible during COVID-19 Alert Level 3.*

Alert Level 3 Students

Parents / carers who must send their children to school beginning next Wednesday will need to make arrangements so your child(ren) is **dropped off just prior to 9am** and **picked up just after 3pm**.

NOTE NO children at school before 8.40am ... and
NO children at school after 3.20pm.

*There is no before or after-school service.
Pukete Neighbourhood House is closed.*

Parents / carers **must talk with and prepare your child(ren) if your child(ren) must return to school under Alert Level 3**. Please see the points below.

Children returning must know

- the conditions to be implemented at school under Alert Level 3 will be significantly different to normal.
- they will not be with their friends.
- they will not be sharing things (with friends or others).
- they will be required to maintain the appropriate distance from others (no hugging friends etc),
- they will be doing the same distance learning programme at school ... as they would be doing at home
- the playgrounds and the sandpit are closed and are out of bounds.
- school equipment used at school stays at school.
- they will not have access to "take home readers" or additional resources after school ends at 3pm.
- learning support programmes, GATE and / or extra lessons will NOT operate during Alert Level 3.
- they will have limited access to the following eg. equipment, library, DMC etc.
- there will be no scheduled events / trips etc.
- there will be no lunch orders and the canteen will be closed.
- that recess periods ie. m/tea and lunchtime, will be different.
- there will be no "Road Patrol" monitoring the Ashurst Rd Crossing.
- on arrival each morning they must go directly to their workplace and stay there.

Social distancing For Students

We will look to develop bubbles of x 10, and we will keep these groups together for the Alert Level 3 period. We will do our best to maintain the 1 x metre requirement, but we must all acknowledge that this will be difficult for our youngest children who are not adults. They will not immediately understand and / or appreciate these requirements, but staff will look to teach our youngest students the appropriate **social distancing** guidelines. Older students will be expected to arrive at school and immediately adhere to the Alert Level 3 **social distancing** expectations. We will provide hand sanitisation and we will be promoting good hygiene practices as per health guidelines.

Parents / Carers Please help us

Parents / carers must also appreciate that our school under Alert Level 3 will be different for you too.

Hygiene ... and Personnel Tracking for those children and staff that must be here.

Under Alert Level 3 maintaining

- (1) a high standard of hygiene throughout the school is a priority for those children and staff that must be here, and
- (2) we also have the added responsibility of maintaining a detailed tracking list of which students and staff have been on the school grounds each day.

We do not want extra people at school coming / going

so all adults (parents / carers / older siblings / grandparents) are not to be on the school grounds.

- If you are parked on our grounds, then stay in your vehicle at drop off, and stay in your vehicle at pick-up.
- If you are parked on the road, stay in / beside your car and / or stay on the footpath.
- if you have walked to / from school with your children, then remain out on the footpath.

Drop off and pick-up under Alert Level 3

Parents and carers of children attending school during Alert Level 3 are NOT to enter the school under Alert Level 3.

Drop Off ... Just before 9am

You will be required to drop your child off at the school gate or driveway, and then leave. Your child must be capable of walking independently to their class unaccompanied.

Pick Up At 3pm

The same applies to the afternoon pick-up where your child must be capable of walking unaccompanied to the school flagpole / frontage, where they will link up with you at either your car (in the school driveway) or at the footpath. Adults are to stay in or immediately beside your car or on the footpath and your child is to come to you. DO NOT come to them.

As adults you will know the rules around Alert Level 3 and social distancing, and you will also appreciate that we DO NOT want you entering our school grounds yourself so please do not make things difficult for us by trying to come into the school or onto the grounds.

Office Area / Foyer

If you MUST visit the school office / administration area because you have **critical business** (person to person) to complete with the school then do so quickly between 9am – 3pm. All other communication or business can be completed via phone or email please.

Maintain social distancing at all times

Keeping parents / carers well informed

We will continue to publish a notice / newsletter frequently. This is important so all of our Te Rapa students / households are kept up-to-date.

Please support our teachers and support staff as we make the transition to Alert Level #3, and remember that for every 1 x child able to continue learning from home enables our school to work with reduced numbers and therefore supports the capacity to implement social distancing, maintain health protocols and effectively manage personnel tracking.

All Parents / Carers : If you can (**essential workers too**) **please keep your children at home with you.**

In closing, please remember **ANZAC Day** is tomorrow, so take a moment within your bubble on Saturday 25th April to acknowledge those who are no longer with us. Under Alert Level 4 we cannot get out and about for our 'national day of remembrance' but we can certainly still pause and appreciate those that have come before us, and those who have helped make our country such a wonderful place. They inspire us today to go forward, and to be brave and bold, as we battle new challenges.

Thank you for your continued support of Te Rapa Primary Waikato Top School 2006, 2008, 2009, 2010, 2012, 2013, 2015, 2016, 2017, 2018 & 2019
..... a full primary school where **"everyone knows your child's name"**

V W Franklin (Principal) and Staff

We have waited until late this week to gather information about our Te Rapa students returning or not because some essential service workers were not being "called back to work" under Alert Level 3 until today.

Could all Te Rapa Parents & Carers

Please follow the steps (see Pg 3) and provide us with the information we need for your child(ren) ?

CONFIRMATION Is your child returning or not ?

To help us better prepare for Alert Level 3 we now need all parents / carers to formally confirm if your child(ren) will be returning to school or not on Wednesday 29th April. **Please follow the steps below**

URGENT - Can you please complete this for us today ? or ASAP and certainly before 12noon on Monday 27th April.

<p>We are seeking to gather information about every Te Rapa Primary student for the period of Covid-19 Alert Level 3.</p> <p>We ask that all Parents/ Carers provide information as below, whether or not your children will be returning to school during that time.</p>	
<p>We need all parents/ Carers to supply the following information to us.</p>	
<p>If you are NOT sending your children to school during Covid-19 Alert Level 3</p>	<p>If you are going to send your children to school during Covid-19 Alert Level 3</p>
<p>1. Go to this website: www.carebookings.co.nz 2. Click on 'Make a Booking' 3. Enter this code: ZN6YU 4. Enter your email address and click 'Go' 5. You will be immediately be emailed a 'token code' 6. Enter the this 'token code' and click 'Go' 7. The next screen will be for your details. IMPORTANT - This is the screen where you enter your child or children's names, class level and room numbers. Please enter both their first and last name(surname) You will also be asked: Answer Yes or No to the following question for each child: "Will your child return to School Under Covid-19 Level 3?"</p> <p>If you entered No to that question, click 'Go' and <u>logout without making bookings.</u></p> <p><u>NB - If you have more than one child at Te Rapa Primary</u> You may need to go to 'Update Details', between children being added.</p>	<p>1. Go to this website: www.carebookings.co.nz 2. Click on 'Make a Booking' 3. Enter this code: ZN6YU 4. Enter your email address and click 'Go' 5. You will be immediately be emailed a 'token code' 6. Enter the this 'token code' and click 'Go' 7. The next screen will be for your details. IMPORTANT - This is the screen where you enter your child or children's names, class level and room numbers. Please enter both their first and last name(surname) You will also be asked: Answer Yes or No to the following question for each child: "Will your child return to School Under Covid-19 Level 3?"</p> <p>If you entered Yes, click 'Go' and then <u>continue to select the days that your child is going to attend school.</u></p> <p><u>NB - If you have more than one child at Te Rapa Primary</u> You may need to go to 'Update Details', between children being added.</p> <p>NEXT: 8. Select the days your child/ children <u>will</u> be attending school. 9. Scroll to top of screen and click on <u>List Bookings</u> so you can check that these are correct. 10. Then click on <u>Email Bookings</u> and they will be emailed straight to you.</p>