

TE RAPA SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

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Ministry Number:	2020

TE RAPA SCHOOL

Financial Statements - For the year ended 31 December 2017

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Te Rapa School

Statement of Responsibility

For the year ended 31 December 2017

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The School's 2017 financial statements are authorised for issue by the Board.

SHAUN ALEX HOSKIN

Full Name of Board Chairperson



Signature of Board Chairperson

31/05/2018

Date:

V. W. Franklin Principal

Full Name of Principal



Signature of Principal

31/05/18

Date:

Te Rapa School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue				
Government Grants	2	3,720,342	2,724,939	3,641,391
Locally Raised Funds	3	322,759	137,500	302,406
Interest Earned		11,009	13,000	11,201
		<hr/>	<hr/>	<hr/>
		4,054,110	2,875,439	3,954,998
Expenses				
Locally Raised Funds	3	196,374	13,650	193,727
Learning Resources	4	2,556,662	2,321,250	2,535,164
Administration	5	222,049	207,250	235,535
Finance		1,644	-	1,370
Property	6	1,005,552	215,689	889,238
Depreciation	7	80,785	75,600	101,214
		<hr/>	<hr/>	<hr/>
		4,063,066	2,833,439	3,956,248
Net Surplus / (Deficit) for the year		(8,956)	42,000	(1,250)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		(8,956)	42,000	(1,250)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Te Rapa School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2017

	Actual 2017 \$	Budget (Unaudited) 2017 \$	Actual 2016 \$
Balance at 1 January	<u>649,734</u>	<u>630,618</u>	<u>644,560</u>
Total comprehensive revenue and expense for the year	(8,957)	42,000	(1,251)
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant	13,059	-	6,425
Equity at 31 December	<u>653,836</u>	<u>672,618</u>	<u>649,734</u>
Retained Earnings	653,836	672,618	649,734
Reserves	-	-	-
Equity at 31 December	<u>653,836</u>	<u>672,618</u>	<u>649,734</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Te Rapa School

Statement of Financial Position

As at 31 December 2017

	Notes	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Current Assets				
Cash and Cash Equivalents	8	420,796	350,000	323,351
Accounts Receivable	9	160,478	160,000	130,701
GST Receivable		2,100	-	10,910
Prepayments		16,370	20,000	22,111
Inventories	10	5,649	5,000	7,536
		<u>605,393</u>	<u>535,000</u>	<u>494,609</u>
Current Liabilities				
Accounts Payable	12	173,599	210,000	150,009
Revenue Received in Advance	13	9,348	8,228	24,241
Provision for Cyclical Maintenance	14	72,000	63,000	-
Finance Lease Liability - Current Portion	15	6,756	-	6,756
Funds held for Capital Works Projects	16	95,338	-	-
		<u>357,041</u>	<u>281,228</u>	<u>181,006</u>
Working Capital Surplus/(Deficit)		248,352	253,772	313,603
Non-current Assets				
Property, Plant and Equipment	11	419,694	-	404,960
		<u>419,694</u>	<u>-</u>	<u>404,960</u>
Non-current Liabilities				
Finance Lease Liability	15	14,210	-	4,829
Provision for Cyclical Maintenance	14			64,000
		<u>14,210</u>	<u>-</u>	<u>68,829</u>
Net Assets		<u><u>653,836</u></u>	<u><u>253,772</u></u>	<u><u>649,734</u></u>
Equity		<u><u>653,836</u></u>	<u><u>253,772</u></u>	<u><u>649,734</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Te Rapa School
Statement of Cash Flows
For the year ended 31 December 2017

		2017	2016
	Note	Actual \$	Actual \$
Cash flows from Operating Activities			
Government Grants		808,666	837,002
Locally Raised Funds		324,339	306,159
Prepaid Activities		-	-
Goods and Services Tax (net)		8,940	3,442
Payments to Employees		(535,065)	(468,725)
Payments to Suppliers		(543,746)	(546,729)
Interest Paid		(1,644)	(1,370)
Interest Received		11,059	11,314
Net cash from / (to) the Operating Activities		72,549	141,093
Cash flows from Investing Activities			
Proceeds from Sale of PPE (and Intangibles)		-	(74,795)
Purchase of PPE (and intangibles)		(95,082)	
Net cash from / (to) the Investing Activities		(95,082)	(74,795)
Cash flows from Financing Activities			
Furniture and Equipment Grant		13,059	8,582
Finance Lease Payments		-	-
Funds Held for Capital Works Projects		106,918	-
Funds Held for Other Parties		-	-
Net cash from Financing Activities		119,977	8,582
Net increase/(decrease) in cash and cash equivalents		97,444	74,880
Cash and cash equivalents at the beginning of the year	8	323,352	248,472
Cash and cash equivalents at the end of the year	8	420,796	323,352

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cashflow Statement should be read in conjunction with these accompanying notes.

Te Rapa School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2017

a) Reporting Entity

Te Rapa School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 15.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other Grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10-75 years
Furniture and equipment	10-15 years
Information and communication technology	4-5 years
Motor vehicles	5 years
Textbooks	3 years
Leased assets held under a Finance Lease	4 years
Library resources	12.5% Diminishing value

k) Impairment of property, plant and equipment and intangible assets.

The school does not hold any cash generating assets. Assets are considered cash generating when their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment when ever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

n) Revenue Received in Advance

Revenue received in advance relates to fees received and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.



o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

p) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

q) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

r) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

s) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Operational grants	693,127	704,939	676,383
Teachers' salaries grants	2,118,345	2,000,000	2,172,616
Use of Land and Buildings grants	773,250	-	639,460
Resource teachers learning and behaviour grants	43,827	-	34,543
Other MoE Grants	75,847	10,000	6,480
Other government grants	15,946	10,000	111,909
	<u>3,720,342</u>	<u>2,724,939</u>	<u>3,641,391</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Revenue			
Donations	66,497	47,500	47,354
Fundraising	43,781	20,000	48,122
Other revenue	39,403	4,000	42,451
Trading	43,473	5,000	48,447
Activities	129,605	61,000	116,032
	<u>322,759</u>	<u>137,500</u>	<u>302,406</u>
Expenses			
Activities	111,210	8,650	94,482
Trading	33,489	-	44,128
Fundraising (costs of raising funds)	51,675	5,000	55,117
	<u>196,374</u>	<u>13,650</u>	<u>193,727</u>
<i>Surplus for the year Locally raised funds</i>	<u>126,385</u>	<u>123,850</u>	<u>108,679</u>

4. Learning Resources

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Curricular	53,512	68,750	51,057
Equipment repairs	4,938	6,500	6,316
Information and communication technology	18,403	16,500	13,099
Library resources	4,627	1,000	3,823
Employee benefits - salaries	2,446,932	2,193,500	2,441,072
Resource/attached teacher costs	6,141	2,000	4,985
Staff development	22,109	33,000	14,812
	<u>2,556,662</u>	<u>2,321,250</u>	<u>2,535,164</u>

5. Administration

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Audit Fee	5,181	6,750	5,105
Board of Trustees Fees	3,340	5,500	3,905
Board of Trustees Expenses	3,656	8,900	8,744
Communication	6,137	5,000	3,901
Consumables	27,254	26,000	27,311
Operating Lease	1,390	6,000	1,030
Legal Fees	577	-	-
Other	23,216	26,300	30,190
Employee Benefits - Salaries	141,301	110,800	143,528
Insurance	6,997	9,000	8,821
Service Providers, Contractors and Consultancy	3,000	3,000	3,000
	222,049	207,250	235,535

6. Property

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Caretaking and Cleaning Consumables	6,107	7,700	8,035
Consultancy and Contract Services	69,408	59,500	59,543
Cyclical Maintenance Expense	8,000	-	33,747
Grounds	3,423	4,200	6,079
Heat, Light and Water	32,384	33,000	31,984
Rates	10,813	9,000	9,397
Repairs and Maintenance	29,647	32,689	33,506
Use of Land and Buildings	773,250	-	639,460
Security	3,646	8,100	6,403
Employee Benefits - Salaries	68,874	61,500	61,084
	1,005,552	215,689	889,238

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Textbooks	8,231	3,000	7,539
Library Resources	3,242	6,000	3,492
School Assets	13,890	34,100	20,191
Office Assets	1,757	-	1,757
OA - Computers	19,374	22,000	15,304
OA - Buildings	12,778	5,000	12,778
OA - Swimming Pool	-	-	2,287
OA - Grounds	4,340	5,500	20,342
OA - Sports	3,904	-	6,250
OA - General	3,387	-	3,505
Leased Assets	9,882	-	7,769
	80,785	75,600	101,214



8. Cash and Cash Equivalents

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Cash on Hand	-	-	-
Bank Current Account	420,796	350,000	323,351
Cash equivalents and bank overdraft for Cash Flow Statement	<u>420,796</u>	<u>350,000</u>	<u>323,351</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$420,796 Cash and Cash Equivalents, \$95,338 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2018 on Crown owned school buildings under the School's Five Year Property Plan.

9. Accounts Receivable

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Receivables		160,000	-
Receivables from the Ministry of Education	8,248	-	-
Interest Receivable	37	-	87
Teacher Salaries Grant Receivable	152,193	-	130,614
	<u>160,478</u>	<u>160,000</u>	<u>130,701</u>
Receivables from Exchange Transactions	8,285	160,000	87
Receivables from Non-Exchange Transactions	152,193	-	130,614
	<u>160,478</u>	<u>160,000</u>	<u>130,701</u>

10. Inventories

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Stationery	1,927	-	2,963
School Uniforms	2,660	5,000	3,669
Canteen	1,062	-	905
	<u>5,649</u>	<u>5,000</u>	<u>7,537</u>



11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Textbooks	12,204	10,172	-	-	(8,231)	14,145
Library Resources	22,419	5,271	(1,752)	-	(3,242)	22,696
School Assets	44,815	5,208	-	-	(13,890)	36,133
Office Assets	12,467	-	-	-	(1,757)	10,710
OA Computers	87,281	46,095	-	-	(19,374)	114,002
OA Buildings	166,869	-	-	-	(12,778)	154,091
OA Swimming Pool	-	-	-	-	-	-
OA Grounds	26,760	-	-	-	(4,340)	22,420
OA Sports	10,493	6,253	-	-	(3,904)	12,842
OA General	3,801	4,613	-	-	(3,387)	5,027
Leased Assets	17,851	19,659	-	-	(9,882)	27,628
Balance at 31 December 2017	404,960	97,271	(1,752)	-	(80,785)	419,694

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Textbooks	41,156	(27,011)	14,145
Library Resources	61,524	(38,828)	22,696
School Assets	292,260	(256,127)	36,133
Office Assets	25,527	(14,817)	10,710
OA Computers	522,567	(408,565)	114,002
OA Buildings	241,238	(87,147)	154,091
OA Swimming Pool	52,188	(52,188)	-
OA Grounds	226,325	(203,905)	22,420
OA Sports	77,230	(64,388)	12,842
OA General	78,822	(73,795)	5,027
Leased Assets	45,279	(17,651)	27,628
Balance at 31 December 2017	1,664,116	(1,244,422)	419,694

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2016	\$	\$	\$	\$	\$	\$
Textbooks	14,481	10,879	(5,617)	-	(7,539)	12,204
Library Resources	24,925	4,034	(3,047)	-	(3,493)	22,419
School Assets	51,808	13,198	-	-	(20,191)	44,815
Office Assets	14,224	-	-	-	(1,757)	12,467
OA Computers	80,252	14,448	7,885	-	(15,304)	87,281
OA Buildings	179,646	-	-	-	(12,777)	166,869
OA Swimming Pool	2,287	-	-	-	(2,287)	-
OA Grounds	42,254	4,848	-	-	(20,342)	26,760
OA Sports	11,129	5,614	-	-	(6,250)	10,493
OS General	7,370	7,820	(7,884)	-	(3,505)	3,801
Leased Assets	-	25,620	-	-	(7,769)	17,851
Balance at 31 December 2016	428,376	86,461	(8,663)	-	(101,214)	404,960

The net carrying value of equipment held under a finance lease is **\$27,628 (2016: \$17,851)**



	Cost or Valuation	Accumulated Depreciation	Net Book Value
2016	\$	\$	\$
Textbooks	37,694	(25,490)	12,204
Library Resources	61,509	(39,090)	22,419
School Assets	287,052	(242,238)	44,815
Office Assets	25,527	(13,060)	12,467
OA Computers	476,472	(389,191)	87,281
OA Buildings	241,238	(74,369)	166,869
OA Swimming Pool	52,188	(52,188)	-
OA Grounds	226,325	(199,565)	26,760
OA Sports	70,978	(60,484)	10,493
OA General	74,209	(70,408)	3,801
Leased Assets	25,620	(7,769)	17,851
Balance at 31 December 2016	1,578,812	(1,173,852)	404,960

12. Accounts Payable

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Operating creditors	12,920	210,000	14,606
Accruals	8,486	-	4,789
Employee Entitlements - salaries	152,193	-	130,614
Employee Entitlements - leave accrual	-	-	-
	173,599	210,000	150,009
Payables for Exchange Transactions	173,599	210,000	150,009
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)			
Payables for Non-exchange Transactions - Other			
	173,599	210,000	150,009

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Grants in Advance - Ministry of Education	-	8,228	-
Other	9,348	-	24,241
	9,348	8,228	24,241



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14. Provision for Cyclical Maintenance

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
Provision at the Start of the Year	64,000	63,000	45,898
Increase to the Provision During the Year	8,000	-	8,000
Adjustment to the Provision	-	-	25,522
Use of the Provision During the Year	-	-	(15,420)
Provision at the End of the Year	<u>72,000</u>	<u>63,000</u>	<u>64,000</u>
Cyclical Maintenance - Current	72,000	63,000	64,000
Cyclical Maintenance - Term	-	-	-
	<u>72,000</u>	<u>63,000</u>	<u>64,000</u>

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2017 Actual \$	2017 Budget (Unaudited) \$	2016 Actual \$
No Later than One Year	6,756	1,050	6,756
Later than One Year and no Later than Five Years	8,650	5,250	4,829
Later than Five Years	5,560	-	-
	<u>20,966</u>	<u>6,300</u>	<u>11,585</u>

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Hardware Upgrade	297	-	-	(297)	-
10YPP	<i>in progress</i>	-	6,750	6,000	(750)
JOLE	<i>in progress</i>	-	115,745	22,659	-
PB4L	<i>in progress</i>	-	10,000	7,748	-
Totals	<u>297</u>	<u>132,495</u>	<u>36,407</u>	<u>(1,047)</u>	<u>95,338</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	95,338
Funds Due from the Ministry of Education	-
	<u>95,338</u>

	2016	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Hardware Upgrade	<i>In progress</i>		44,726	(4,429)	-	297
Refurbishment	<i>completed</i>		19,301		(19,301)	-
Totals		-	64,027	(4,429)	(19,301)	297

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Vaughan Franklin, Principal, is a member of the key management personnel of the school. His wife is employed as head Teacher of the Junior School, on terms that are no more favourable than the board would have adopted if there was no relationship to a member of the key management personnel. Shaun Hoskin is the elected Board of Trustees Chairperson. His wife Sarah is employed as Part Time Teacher. Phil Bell is an elected Board member in charge of Property. His wife Anne is a Part Time Teacher. Scott Willson is an elected Board member. His wife Gill is Student Support Co-ordinator. David Joyce is an elected Board member. His wife is a Part Time Teacher.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
<i>Board Members</i>		
Remuneration	3,340	3,905
Full-time equivalent members	0.07	0.09
<i>Leadership Team</i>		
Remuneration	454,972	476,132
Full-time equivalent members	4.00	5.00
Total key management personnel remuneration	458,312	480,037
Total full-time equivalent personnel	4.07	5.09

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	140 - 150	140 - 150
Benefits and Other Emoluments	15 - 18	15 - 16
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2017 FTE Number	2016 FTE Number
100-110	1.00	1.00
	<u>1.00</u>	<u>1.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2017 (Contingent liabilities and assets at 31 December 2016: nil).

20. Commitments

(a) Capital Commitments

The school was entered into a contract agreement to complete the outdoor learning area. The total value outstanding in relation to the project as at the 31 December 2017 is \$122,719.

(Capital commitments at 31 December 2016: nil)

(b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

(a) operating lease of a photocopier;

	2017 Actual \$	2016 Actual \$
No later than One Year	190	944
Later than One Year and No Later than Five Years	-	190
Later than Five Years	-	-
	<u>190</u>	<u>1,134</u>

21. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2017 Actual \$	2017 Budget \$	2016 Actual \$
Cash and Cash Equivalents	420,796	350,000	323,351
Receivables	160,478	160,000	130,701
Total Loans and Receivables	<u>648,594</u>	<u>510,000</u>	<u>454,052</u>

Financial liabilities measured at amortised cost

Payables	173,599	210,000	150,009
Finance Leases	20,966	-	11,585
Total Financial Liabilities Measured at Amortised Cost	<u>194,565</u>	<u>210,000</u>	<u>161,594</u>

23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.